

69th Joint Annual Meeting of the NIS and BKX
 Hosted by
Tennessee State University and Fisk University
 LOEWS Vanderbilt Hotel-Nashville
 2100 W End Ave, Nashville, TN 37203
 March 21-25, 2012

UNDERGRADUATE STUDENT(S) TRAVEL FUNDS REQUEST FORM

Name of Institution/School _____

*Sponsor Name (Last) _____ (First) _____ (MI) _____

Sponsor Mailing Address

Street Address _____

City _____ State _____ Zip _____ Country _____

Telephone _____ Fax _____

E-mail: _____

TRAVEL AWARD Mailing Address [where Student Travel Award should be sent if other than above designated address]

Street Address _____

City _____ State _____ Zip _____ Country _____

ALLOCATION REQUEST

Number of Undergraduate Students To Attend Conference: _____

Number of Undergrad. Student Presenters: Poster ___ Paper ___

Amount Requested for Student Lodging (No Meals)
 (Lodging 3-4 Students/Room minimum) \$ _____

Mode of Student Transportation to Meeting (check one)

Air Bus Train Other (specify) _____ \$ _____

TOTAL AMOUNT OF STUDENT TRAVEL REQUESTED:
 \$ _____

PLEASE ATTACH LIST OF NAMES (and specify GENDER) OF STUDENTS GROUPED AS ROOMMATES (3-4 per room minimum). Application will not be processed without it.

REQUEST DUE DATE

All Requests should be received by the NIS Travel Office **no later than February 10, 2012.**

STUDENT TRAVEL AWARD REQUEST FORM AND LIST OF NAMES SHOULD BE FAXED, E-MAILED or MAILED TO:

Dr. Carolyn Cousin
 Department of Biology
 University of the District of Columbia
 4200 Connecticut Ave., NW
 Bldg. 44, Room 200-07
 Washington, DC 20008
 (202) 274-5874 (phone)
 ATTN: Anita Taylor
 NIS TRAVEL
 (202) 274-5773 (fax)
 e-mail:
 taylorac09@gmail.com

(Note: Travel funds request will not be processed without accompanying list of student names. List may be sent via e-mail to: Anita Taylor at taylorac09@gmail.com

****** NOTE TO ALL ******

Travel awardees (students and faculty) are required to attend various workshops and lectures. Funds are granted with the stipulation that awardees stay the entire 4 days of the meeting unless extenuating circumstances with prior notification and approval of the NIS Office.

***Sponsor refers to the person who will be taking the responsibility of making the students travel arrangements, seeing that all student bills incurred on this travel are paid, and is the contact person for student travel to this meeting.**

69th Joint Annual Meeting of the NIS and BKX

Hosted by

Tennessee State University and Fisk University

LOEWS Vanderbilt Hotel-Nashville

2100 W End Ave, Nashville, TN 37203

March 21-25, 2012

NIS FACULTY TRAVEL STIPEND REQUEST FORM

Name of Institution/School

****Sponsor 1**

*Sponsor Name (Last) (First) (MI)

Sponsor 1 Mailing Address

Street Address

City State Zip Country

Telephone(s)

Fax

E-mail

****Sponsor 2**

Sponsor Name (Last) (First) (MI)

Sponsor 2 Mailing Address

Street Address

City State Zip Country

Telephone (s)

Fax

E-mail

THE NIS FUNDS A MAXIMUM OF TWO \$500 FACULTY AWARDS PER SCHOOL. If a faculty sponsor receives an award, but does not attend the meeting, total award funds must be returned to the National Institute of Science by April 08, 2012.

PLEASE FAX THIS FORM ALONG WITH THE SCHOOL'S STUDENT TRAVEL REQUEST FORM AND STUDENT NAMES LISTS.

REQUEST DUE DATE

All Requests should be received by the NIS Travel Office **no later than February 10, 2012.**

FACULTY TRAVEL STIPEND REQUEST FORM : FAX, E-MAIL or MAIL TO:

Dr. Carolyn Cousin
Department of Biology
University of the District of Columbia
4200 Connecticut Ave., NW
Bldg. 44, Room 200-07
Washington, DC 20008
ATTN: Anita Taylor
NIS TRAVEL
(202) 274-5773 (fax)
e-mail: taylorac09@gmail.com

**** NOTE TO FACULTY ****

Travel awardees (students and faculty) are required to attend workshops and lectures. Funds are granted with the understanding that awardees stay the entire 4 days of the meeting, unless extenuating circumstances with prior notification and approval of the NIS Office.

***Sponsor 1 refers to the person who will be taking the responsibility of making student(s) travel arrangements, seeing that all student(s) bills incurred on this travel are paid, and/or is the institutions contact person for student travel to this meeting. If applicable, an additional faculty member (**Sponsor 2) will receive a NIS Faculty Stipend. Granting of second faculty stipend dependent upon the number of students, from the institution, attending and/or presenting at the meeting and is at the discretion of the NIS.**

69th Joint Annual Meeting of the NIS and BKX

Hosted by

Tennessee State University and Fisk University

LOEWS Vanderbilt Hotel-Nashville

2100 W End Ave, Nashville, TN 37203

March 21-25, 2012

GRADUATE STUDENT TRAVEL REQUEST FORM

Presenting in [please check one] Grad. Session A Grad. Session B

[PLEASE PRINT LEGIBLY]

Name (Last) (First) (MI)

Name of Institution/School

* Mentor/Sponsor's Name (Last) (First) (MI)

Mentor/Sponsor Mailing Address

Street Address

City State Zip Country

Telephone Fax

E-mail

TRAVEL AWARD Mailing Address [where Student Travel Award should be sent if other than to Mentor's address]

Street Address

City State Zip Country

Telephone(s)

Fax E-mail

ALLOCATION REQUEST

Amount Requested for Student Lodging (No Meals)
Grad Session A / B (Lodging 2-4 students/room*) \$ _____

Mode of Student Transportation to Meeting and Total Cost (check one)
[For lone traveler only; not traveling with a school group]

Air Bus Train Private Car (@ 0.45 per mile) \$ _____

TOTAL AMT. GRAD STUDENT TRAVEL REQUESTED \$ _____

REQUEST DUE DATE

All Requests should be received by the NIS Travel Office **no later than February 10, 2012.**

GRAD. STUDENT TRAVEL AWARD REQUEST FORM: FAX, E-MAIL or MAIL TO:

Dr. Carolyn Cousin
Department of Biology
University of the District of Columbia
4200 Connecticut Ave., NW
Bldg. 44, Room 200-07
Washington, DC 20008
(202) 274-5874
ATTN: Anita Taylor
NIS Travel
(202) 274-5773 (fax)
e-mail: taylorac09@gmail.com

****** NOTE TO ALL ******

Travel awardees (students and faculty) are required to attend various workshops and lectures. Funds are granted with the stipulation that awardees stay the entire 4 days of the meeting unless extenuating circumstances with prior notification and approval of the NIS Office.

*Sponsor in this section refers to the person who will be taking the responsibility of making the students travel arrangements, seeing that all student bills incurred on this travel are paid, and is the contact person for student travel to this meeting.

REMINDER: Please check session you will be presenting in and send this form with completed 2012 STUDENT PROFILE form.

